Studio Policies

Nadia Burgess

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Materials:

- A working flute
- Your music and/or your books
- A pencil
- Access to your lesson notes via GoogleDocs (I will provide this after the first lesson)
- A cleaning rod and cleaning cloth
- A metronome (can be an app on your phone)
- A tuner (can be an app on your phone)

Payment:

- Lessons are $25 for 30 minutes and $50 for 60 minutes.
    - The price remains the same for chamber ensemble coachings.
- A $5 travel fee will be added if I am traveling to your home.
- Payment is due at the beginning of your lesson.
- Payment is accepted via cash, Venmo (@Nadia-Burgess1), or PayPal (@burgessnadia).

Attendance and Scheduling:

- Please show up to your lesson on time so we can make the most of our time together.
    - Lessons must end at the scheduled time. I cannot add more time to your lesson if you are running late.
- If you need to cancel or reschedule your lesson, please let me know at least 24 hours in advance if possible. Otherwise, I cannot guarantee a make-up lesson.
    - Please don't come to your lesson if you aren't feeling well. We can reschedule for another day or resume at your next scheduled lesson.
    - In the case of bad weather, we can either reschedule or pivot to an online lesson.
- I am not available to teach lessons during weekday mornings/afternoons from mid-August-May.

Online Lessons:

- Online lessons are taught through GoogleMeet. Each student will have their own GoogleMeet link that they will log into for each of their lessons.
- Please be in a quiet and private location for your online lesson.
- Please be sure you have a good internet connection, a working microphone, a working camera, and working speakers/headphones.

- Your camera needs to be positioned in a way that I can see both your face and your fingers while you play.
- Payment is only accepted via Venmo or PayPal for online lessons.

In-person Lessons:

- If your lesson is at my home, please bring all your required materials to your lesson. I will provide a music stand for you.
- If your lesson is at your home, I will bring my own music stand. Please provide a music stand for your own use.
- Please do not come to your lesson if you are sick or have been exposed to COVID-19.

Student Expectations:

- Arrive on time and with all the required materials for your lesson.
- Practice! Most of your musical growth takes place during your practice sessions. I am here to help guide you, but you must put in the work outside of lessons.
- Arrive with a good attitude and be ready to work. If possible, be sure you are warmed up before your lesson.
- Check your lesson notes after each lesson to review what we worked on and what you need to prepare before your next lesson.

Parent Expectations:

- Parents should provide their student with the required materials for their lesson. Please reach out if you need any help obtaining any of the items.
- Parents should encourage a regular home practice routine and create a safe, positive, and distraction-free practice environment at home.
- Support your child's musical journey! Interact positively with your student regarding their practice and performance.
- Routine maintenance on your student's flute is recommended to keep it in good condition. I take my instrument in to be adjusted and cleaned once a year.
- Parents are encouraged to check their student's lesson notes regularly to see what we've been working on and what they need to do to prepare for their next lesson.
- Parent attendance during lessons is optional, but always welcome!

Teacher Expectations:

- I am here to help and guide your musical development. This includes answering your questions to the best of my ability and directing you to the right places if I cannot.
- I will provide you with notes from our lesson via GoogleDocs. Notes will include what we worked on during our lesson and what you need to prepare for your next lesson.
- I will provide a positive and passionate environment for learning.
- I am responsible for further developing my teaching skills to help you grow as a musician.

- I will provide you with a personalized curriculum to help you develop your skills based on your needs.
- I will be on time and prepared for our lesson.
- I will communicate with students and parents regarding lesson cancellations.